



Clayton County Public Schools

Division of Teaching and Learning & Strategic Improvement

1058 Fifth Avenue • Jonesboro, Georgia 30236 • (770) 473-2700

DR. ANTHONY W. SMITH

Superintendent/CEO of Schools

DR. DELPHIA YOUNG

Deputy Superintendent of Teaching and Learning
& Strategic Improvement

SCIENCE/STEM SAFETY ACKNOWLEDGEMENT FORM

PLEASE READ BEFORE SIGNING

Dear Parents/Guardians:

Thank you for entrusting Clayton County Public Schools with your student(s) as we engage with them during the 2024-2025 academic year. Students will participate in hands-on science activities that require using sharp objects, hot objects, and chemicals. Safety is the #1 priority for students, teachers, and parents. To ensure a safe environment, a list of rules has been developed and provided in this safety acknowledgment form. These rules must be followed at all times.

Before beginning hands-on science instruction, parents and guardians are asked to read the safety measures listed below and indicate acknowledgment of safety rules. Please review, sign, and have your student return this form to their instructor **at your earliest convenience**. Should you have any questions or concerns, please do not hesitate to contact the e-mail address listed below.

Sincerely,

Mrs. Tameaka McKinney

CCPS K-12 Science Coordinator

Department of Science

E-mail: tameaka.mckinney@clayton.k12.ga.us

Safety Measures

As with any hands-on activity, ensuring safety is our top priority for students, faculty, and staff. Accordingly, students must exercise caution and proper behavior while participating in hands-on science activities. The most important safety measures are:

- **General Rules:**
 - Students should perform only those experiments approved by Clayton County Public School's Department of Science. Students should refrain from taking actions not explicitly instructed within the lab or activity procedures set forth by the teacher. Students should carefully follow all written and oral instructions and refrain from removing materials from the designated classroom. **Unauthorized experiments are prohibited.**
 - Students should be alert and proceed with caution at all times when participating in hands-on science activities or lab investigations. Students should notify the instructor immediately of any unsafe conditions observed.
 - The assigned instructor will monitor all experiments at all times. Students will be assigned a dedicated workspace. Students should not wander around the room and school building, distract other students, or interfere with others' experiments.
- **Handling Equipment:**
 - Students should examine the equipment before using it to look for frayed cords, exposed wires, or loose connections. They should not use damaged equipment and must report it to the assigned teacher immediately. Students who do not understand how to use the equipment must ask the teacher for assistance before using it.

- o When using sharp instruments, students should carry pointy-tipped objects downward, always cut away from their bodies, never attempt to catch falling sharp instruments, and grasp sharp instruments before working on the experiment.
- **Heating Substances:**
 - o Students must exercise extreme caution when handling hot objects. They should set them aside to cool and pick them up with caution. Students should use tongs or heat-protective gloves if necessary. If students are uncomfortable handling hot objects, they should notify the teacher immediately.
- **Clothing:**
 - o Students must dress properly when performing experiments. Long hair, dangling jewelry, and loose clothing are hazardous. Long hair must be tied back, and dangling jewelry and loose clothing must be secured. Shoes must completely cover the foot. No sandals are allowed during laboratory experiments.
- **Accidents, Injuries, and Medical Attention:**
 - o Students must immediately report any accident (spill, breakage, etc.) or injury (cut, burn, etc.) to the teacher.
 - o If students have medical conditions (e.g., allergies, etc.), they should consult with the instructor and visit the school’s Healthcare Technician before starting the experiment.
 - o If students feel sick or uncomfortable in any way, they must stop the experiment immediately and notify their teacher.

Safety Measures Acknowledgement and Participation Agreement

By signing below, parents/guardians and students confirm that they’ve read the safety measures and acknowledge participation in hands-on and lab investigative science instruction. Parent and student signatures indicate that all parties have read this acknowledgment form, understand the measures to ensure student safety throughout the 2024-2025 academic year, and agree that the student will fully adhere to the safety guidelines set forth by Clayton County Public Schools.

Parent/Guardian Printed Name

Student Printed Name

Parent/Guardian Signature & Date

Student Signature & Date